

II. FOR THE SUPERVISOR:

1. How do you rate the intern on the following parameters:

Attitude	Excellent	5	4	3	2	1	Poor	N/A
Ability to Learn	Excellent	5	4	3	2	1	Poor	N/A
Skills and Accuracy in work	Excellent	5	4	3	2	1	Poor	N/A
Quantity of work	Excellent	5	4	3	2	1	Poor	N/A
Quality of work	Excellent	5	4	3	2	1	Poor	N/A
Relation with others	Excellent	5	4	3	2	1	Poor	N/A
Interpersonal/Teamwork Skills	Excellent	5	4	3	2	1	Poor	N/A
Dependability	Excellent	5	4	3	2	1	Poor	N/A
Integrity	Excellent	5	4	3	2	1	Poor	N/A
Analytical and problem solving skills	Excellent	5	4	3	2	1	Poor	N/A
Initiative	Excellent	5	4	3	2	1	Poor	N/A
Communication skills	Excellent	5	4	3	2	1	Poor	N/A
Organizational Skills	Excellent	5	4	3	2	1	Poor	N/A
Attendance	Excellent	5	4	3	2	1	Poor	N/A
Punctuality	Excellent	5	4	3	2	1	Poor	N/A
Flexibility	Excellent	5	4	3	2	1	Poor	N/A
Observance of Rules, Policies and Procedure	Excellent	5	4	3	2	1	Poor	N/A
Leadership	Excellent	5	4	3	2	1	Poor	N/A

Creativity	Excellent	5	4	3	2	1	Poor	N/A
Responsiveness to Criticism	Excellent	5	4	3	2	1	Poor	N/A
Other Skills Unique to Position	Excellent	5	4	3	2	1	Poor	N/A
Overall rating	Excellent	5	4	3	2	1	Poor	N/A

2. What are the interns outstanding STRENGTHS

3. In what areas does the intern need IMPROVEMENT?

4. How often did you/do you plan to provide feedback to the intern about his/her work?

Checked
 by:.....Designation:.....

Signature:.....Date:.....