



KENYA INSTITUTE OF MASS COMMUNICATION
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THE KIMC NAIROBI CAMPUS GRADUATION CEREMONY

The Kenya Institute of Mass Communication (KIMC) is pleased to announce that the 2025 Graduation Ceremony will be held on Wednesday, 26th November 2025, at the Nairobi South B Campus, starting at 8:00 a.m.

Clearance

All prospective graduands eligible for the award of Diplomas and Certificates for the 2024/2025 Academic Year are required to clear with their respective Departments, the Finance Office, and the Registrar's Office by **between Monday, 10th – 19th November 2025**. The Graduation Clearance Form and Personal Data Consent Form can be accessed and downloaded from the KIMC website at: www.kimc.ac.ke/academicdownloads

Graduation Fees

Each graduand must pay a non-refundable convocation fee of **Ksh. 3,500.00** from **Monday, 10th November 2025**, through the SMIS platform, which is integrated with the Government eCitizen Pay Bill Number 222222.

Confirmation of Name Order

All graduands are required to verify the order and spelling of their names as they should appear on their certificates. Corrections should be communicated to the Registrar (Academic Affairs) via registrar@kimc.ac.ke by **Monday, 10th November 2025**. Please note that only corrections to spelling or name order will be accepted — no new names differing from those on the National ID or Admission Letter will be introduced.

Collection of Graduation Gown

Graduation Gowns will be issued from **Wednesday, 19th November 2025 through Tuesday, 25th November 2025**, between 8:00 a.m. and 3:00 p.m., upon full clearance. All gowns must be returned on or before **Monday, 3rd December 2025**. Late returns will attract a penalty of Ksh. 2000 per day. In case of loss, the Gown shall be replaced at a cost of **Ksh. 10,000**

Rehearsal

The **compulsory** graduation rehearsal will be held on **Tuesday, 25th November 2025, at 2:00 PM** at the Graduation Square. All graduands are required to attend the rehearsal in full academic attire.

Punctuality

Graduands must be punctual for both the Rehearsal and Graduation Ceremony. Invited guests are expected to be seated by 8:00 a.m. on the Graduation Day. The academic procession will commence promptly at 9:00 a.m.

Graduation Booklet

The official Graduation Booklet will be available for download from Wednesday, 19th November 2025, on the KIMC website: www.kimc.ac.ke/academicdownloads

Collection of Certificates

Certificates will be ready for collection from Monday, 2nd February 2026 to Friday, 1st May 2026. After this period, uncollected certificates will attract storage charges.

Graduation Proceedings

The graduation ceremony will be both physical and online @The Kenya Institute of Mass Communication Facebook Page and The KIMC You Tube Channel.

Enquiries

For more information on the 2025 graduation, training programs and course application procedure, kindly visit the Institute website at www.kimc.ac.ke email info@kimc.ac.ke or Tel **0708262895**

Director,
KIMC

We Train Tomorrow's Media Practitioners